

CNBOP-PIB NEWSLETTER REGULATIONS

These Regulations are adopted on the basis of Article 8(1)(1) of the Polish Act of 18 July 2002 on Providing Services by Electronic Means.

I. General Provisions

1.1. The terms used in these Regulations will have the following meaning:

1.1.1. CNBOP-PIB – CENTRUM NAUKOWO-BADAWCZE OCHRONY PRZECIWPOŻAROWEJ im. Józefa Tuliszkowskiego PAŃSTWOWY INSTYTUT BADAWCZY (THE JÓZEF TULISZKOWSKI SCIENTIFIC AND RESEARCH CENTRE FOR FIRE PROTECTION, NATIONAL RESEARCH INSTITUTE), ul. Nadwiślańska 213, 05-420 Józefów, which is a Service Provider pursuant to Article 2(6) of the Polish Act on Providing Services by Electronic Means;

1.1.2. Service User – a natural person, legal person, or organisational unit without legal personality who/which uses the service provided by electronic means pursuant to the provisions set out in these Regulations;

1.1.3. Regulations – this document specifying the terms of service;

1.1.4. Newsletter – the newsletter sent to the Service User by CNBOP-PIB and constituting a service provided by electronic means pursuant to Article 2(4) of the Polish Act on Providing Services by Electronic Means;

1.1.5. Electronic mail address – a marking of an ICT system which enables communication by means of electronic communication, in particular via electronic mail;

1.1.6. Personal data – any information relating to an identified or identifiable natural person processed by the Service Provider for the proper provision of the Services specified in these Regulations, and also for the statistical purposes related to the operation of the Website;

1.1.7. ICT system – a set-up of IT hardware and software which enables the processing, storing, sending, and receiving of data through telecommunications networks using a terminal device appropriate for a given type of telecommunications network pursuant to the Polish Act of 16 July 2004 – Telecommunications Law (Dz. U. of 2018, items 1954 and 2245);

1.1.8. Means of electronic communication – technological solutions, including ICT devices and the cooperating software tools which enable remote communications using data transmission between ICT systems, and in particular electronic mail.

II. Services Provided by Electronic Means

2.1. CNBOP-PIB provides the Service User with a Service in the form of a free Newsletter sent via means of electronic communication.

2.2. The Service is available only to Service Users who have registered in the manner specified in the Regulations, i.e. by providing their consent and accepting these Regulations.

2.3. The purpose of the Service is to promote the scientific journal “Safety & Fire Technology”, and to establish and maintain contacts with the readers and collaborators of the publishing house.

2.4. The Newsletter is sent at irregular intervals.

III. Terms of Service and Liability

3.1. Before starting to use the Service, the Service User is obliged to read the provisions contained in the Regulations.

3.2. The Service User is obliged to comply with the provisions of the Regulations.

3.3. The Service User is obliged to refrain from any activities which may hinder or compromise the functioning of the Newsletter.

3.4. The technological requirements for cooperation with the ICT System used by the Service Provider are as follows:

- 3.4.1. Internet connection;
 - 3.4.2. a web browser which displays HTML documents on a computer screen;
 - 3.4.3. a browser which supports the e-mail account;
 - 3.4.4. a valid, active, and properly configured e-mail address.
- 3.5. CNBOP-PIB undertakes to provide the highest quality of Service possible. However, it will not be held liable for interruptions and disruptions caused by force majeure or unauthorised actions of third parties.
- 3.6. CNBOP-PIB will not be held liable for the Service User's inability to access the Newsletter due to reasons beyond CNBOP-PIB's control. At the same time, CNBOP-PIB reserves the right to temporarily disable the subscription module for scheduled maintenance of the <https://sft.cnbop.pl> website, server, or software used to send the Newsletter.
- 3.7. CNBOP-PIB uses cookies to:
- 3.7.1. adjust the content of pages to the user's previous actions;
 - 3.7.2. maintain the session after logging in;
 - 3.7.3. implement the processes required for the full functionality of websites;
 - 3.7.4. conduct analytics and monitor website traffic;
 - 3.7.5. collect statistical data through analytical tools – statistics are anonymised to prevent the identification of individual Service Users;
 - 3.7.6. ensure safe and uninterrupted operation.
- 3.8. CNBOP-PIB cautions the Service User that using the Newsletter might involve standard risks associated with the use of the Internet. It is recommended that the Service User takes appropriate steps to minimise the risk.

IV. Conclusion and Termination of the Newsletter Dispatch Agreement

- 4.1. In order to subscribe to the Newsletter, the Service User has to provide their e-mail address here <https://sft.cnbop.pl>, agree to having their personal data processed and their e-mail address used for the purposes of sending the Newsletter, and accept the provisions of these Regulations by checking the relevant box.
- 4.2. The Newsletter Dispatch Agreement is concluded upon the Service User accepting the provisions of these Regulations.
- 4.3. The Agreement is concluded for an indefinite period, i.e. until the Service User withdraws from using the Service. The Service User may unsubscribe from the Newsletter by declaring their resignation using the link contained in each Newsletter message sent to their e-mail address.
- 4.4. Each party may terminate the Agreement with immediate effect and without giving reasons.
- 4.5. Termination of the Agreement by either party results in the cessation of Newsletter dispatch to the e-mail address provided by the Service User.
- 4.6. The Newsletter Service provided by the Service Provider via the Website is free of charge.

V. Service User's Personal Data Protection and Processing

- 5.1. Pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (EU OJ L 119 p. 1), also referred to as the GDPR, and pursuant to the Polish Act on Providing Services by Electronic Means, CNBOP-PIB, acting as the Data Controller, may process the Service User's personal data in order to:
- 5.1.1. send the Newsletter with the Service User's consent;
 - 5.1.2. provide the Service by electronic means as part of the Newsletter subscription service, handle any Newsletter-related complaints (i.e. under the agreement for the provision of services by electronic means), and to ensure the safety of using the service provided by electronic means as part of the legitimate interest of VGP;
 - 5.1.3. archive information (for evidence purposes) on grounds of the Service Provider's legitimate interest to secure information in the event of a legal need to prove facts or establish, exercise, or defend against a legal claim;

- 5.1.4. exercise rights, process complaints, update data, and maintain a database of subscribers, all carried out in the legitimate interest of the Service Provider.
- 5.2. CNBOP-PIB processes the Service User's personal data in the form of their e-mail address in order to provide the Newsletter service.
- 5.3. In order to properly submit a complaint about the Service, the Service User should provide at least the following personal data: name, surname, and mailing address (if they want to receive a response letter in writing) or e-mail address (if they want to receive a response letter by e-mail).
- 5.4. The rules of the personal data processing in connection with the subscription to the CNBOP-PIB Newsletter are indicated at the time of subscription to the Newsletter in the Personal Data Notice. In particular, they concern the Controller's data, contact details, purposes and basis for the processing of the Service User's data, storage period, and the Service User's rights.
- 5.5. The Service Provider undertakes to apply appropriate physical, technical, and organisational protection measures to ensure the safety of the Service User's Personal Data processed as part of the Service. The Service Provider meets all the requirements specified in the provisions on the protection of personal data. In addition, the Service Provider takes appropriate technical measures to prevent the unauthorised acquisition and modification of personal data sent by electronic means.
- 5.6. The Newsletter is sent via a system operated by **GetResponse Sp. z o.o.**, a company entrusted by the Service Provider with the processing of personal data to the extent indicated in point 6.2.
- 5.7. By providing their Personal Data, the Service User declares that:
- 5.7.1. their data are complete and true;
 - 5.7.2. their data do not infringe upon the rights of third parties;
 - 5.7.3. they have the right to conclude the Agreement;
 - 5.7.4. they have read the Regulations and undertake to comply with the provisions contained therein;
 - 5.7.5. they have read the Personal Data Notice made available by the Service Provider;
- 5.8. Providing personal data is voluntary, yet necessary for the services to be provided in accordance with the Regulations.

VI. Final Provisions

- 6.1. The copyright to the content presented in the Newsletter is owned by CNBOP-PIB and is protected in accordance with the provisions of the Act of 4 February 1994 on Copyright and Related Rights.
- 6.2. The Regulations enter into force as of 12 February 2020.
- 6.3. The existing Regulations are available to the Service User here: https://sft.cnbop.pl/newsletter_regulations_en.pdf. The Service Provider undertakes to inform the Service User about any amendments to the Regulations by publishing a uniform text of the Regulations on their website.
- 6.4. CNBOP-PIB reserves the right to amend these provisions of the Regulations, or to adopt new Regulations. The Service User will be notified of any amendments to the provisions of the Regulations, or of the adoption of new Regulations, in a message sent to the e-mail address provided by the Service User.
- 6.5. The new Regulations or amendments to the existing provisions will enter into force 14 days from the date of notifying the Service User. If the Service User does not accept the amendments made to the Regulations, or the new Regulations, they have the right to terminate the Newsletter Dispatch Agreement pursuant to point 4.5 of these Regulations.
- 6.6. The Polish law will be the governing law for all legal relationships arising from these Regulations.
- 6.7. In matters not covered by these Regulations, the provisions of the GDPR, the Polish Act on Providing Services by Electronic Means, and other legal provisions will apply.